



Pumpkin Patch Field Trip

On Thursday, October 19th, the Kindergarten Discovery team will be going to Gallrein Farms. The students will go on a hayride, pick a pumpkin, go through the corn maze and explore the petting zoo. We will leave school at 9:15 and return around 1:30. We will be eating our lunch there. Please send in a Kroger, Wal-Mart etc. bag for your child to carry their pumpkin in.

The cost of the trip is \$14.00 per child. Chaperones are welcome to join us at Gallreins. The cost for chaperones is also \$14.00. Make sure you have already filled out your volunteer forms that were required at the beginning of the school year. Siblings will not be allowed to attend.

Please turn in the form below along with the permission slip and money together. We will be collecting forms from Monday, September 25th through Friday, September 29th. Per SBDM policy we will NOT be able to accept any money or permission slips after that date. If your child does not turn one in, they will NOT be able to attend.

Child's Name _____

_____ Yes, I would like to chaperone for this trip at the cost of \$14.00

Chaperone's Name _____

_____ My child is bringing a lunch from home.

_____ My child will buy a school lunch. Lunch # _____

SCHOOL-BASED DECISION MAKING

School: Hite Elementary School

Subject of the Policy: Field Trips

Policy Statement

The coordinating teacher is responsible for making decisions relating to the activity. These decisions include the following: dates, times, transportation, meals, lodging, itinerary, supervision of students and discipline of students. Participating teachers must complete necessary field trip medication trainings.

The chaperone parent's responsibility is to support and assist the teacher in supervising small groups of students. Students in groups are to remain together and be supervised at all times. Siblings cannot attend field trips. Students are to ride the bus if space permits. A minimum of one adult per 10 students is required. Parents need to be flexible due to unforeseen conditions that can alter the schedule of events, exhibiting patience and a sense of humor.

Parents may not drop off or pick up a child at the field trip site without prior approval by the principal. This exception will be made only in emergency situations. Field trips should not be scheduled during the testing window.

Non-refundable fees and permission slips will be collected within five (5) school days after permission slips are sent home. If a student is absent during the five (5) day window, that student has the number of days absent plus one to send in the fee and the permission slip.

All co-curricular or extra-curricular activities or field trips will require health insurance information and permission for medical personnel to treat in case of illness or injury. Insurance card information will be requested in August and kept on file in the office. Parents should notify the office of any insurance information changes during the current school year.

All those involved in field trips are acting as ambassadors for Hite Elementary, Jefferson County Public Schools, the Middletown community, and the Commonwealth of Kentucky and should act accordingly. If an adult chaperone does not meet the expectations outlined in the policy for by administrative staff, it will be up the discretion of the Hite staff to allow the adult to chaperone future field trips.

Date of 1st Reading: January 15, 2003

Date of 2nd Reading: February 19, 2003

Date Adopted: February 19, 2003

Date(s) Revised: December 16, 2009, November 15, 2011, December 17, 2014 May 18, 2017

Signature:



(SBDM Council Chairperson)

Field Trip Permission and Release

This Section to Be Completed by the School

School Name: Hite Elementary

Destination: Gallrein Farms

Supervising Teacher(s): Mrs. Wilson, Mrs. Merker, Mrs. Parrett

Date(s) of Trip: October 19, 2017

Method of Transportation: JCPSS Compound Bus JCPSS Activities Bus Common Carrier Private Automobile(s) Walking

If overnight, specify housing arrangements: _____

This Section to Be Completed by the Parent/Guardian

I, the parent/guardian of _____ (Student's Name), hereby give permission for him or her to participate in the above-named field trip.

In consideration of the advantages of this field trip, I agree to release, indemnify, and hold harmless the Jefferson County Board of Education, its agents, and employees from liability for bodily injury or property damage that might occur during this trip. If my child has a medical condition that requires health services and/or medication(s) while on this field trip, I have communicated those needs to the school personnel.

Name of Parent/Guardian: _____ Emergency Contact Number: _____

Signature: _____ Date: _____

